

PROJECT PERFORMA

- ✓ To be submitted by concerned department to PITB duly signed by Secretary.

Name & Signature	
Date:	

- ✓ Project to be discussed in Project Assessment Committee.
- ✓ Chairman PITB will assign the project to concerned DG.
- ✓ DG Concerned will prepare the PC-1 in consultation with department.
- ✓ PC-1 will be submitted to D&P wing and to P&D Department.

1- PROJECT BACKGROUND AND OBJECTIVES

Describe objective of the project, in case of revised project state objectives if different from original PC-1.

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2- DESCRIPTION AND JUSTIFICATION OF THE PROJECT

Describe the procedure, technical parameters and equipment detail. State brief detail of software if project is related to digitization.

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3- DEPARTMENT INVOLVED / ROLE OF EACH DEPARTMENT

Sr#.	Departments Involved / Client Department	Role & Responsibility of Each Department
1		
2		
3		
4		
5		
6		

4- PROJECT BENEFIT AND ANALYSIS

Indicate Financial, Social and Environmental benefit associated with the project.

1	Financial Benefit	
2	Social Benefit	
3	Economical Benefit	

5- IMPLEMENTATION OF THE PROJECT

Provide in-line chart stating starting date, completion date and the phasing of activities

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6- COST AND BENEFIT ANALYSIS

Capital Cost	Benefit	Analysis

7- SUSTAINABILITY

How the project will continue its mission far into the future if PITB hand over the project to concerned department.

A large, empty rectangular box with a thin black border, intended for the user to write their response to the sustainability question.